

Checklist Overview

This checklist ensures that all required documents and steps are followed to secure a landing permit at Pune Airport (PNQ) for non-scheduled international private jet operations in 2025.

1. Submission Timeline

- [x] Submit permit application at least 72 hours before intended arrival.
- [x] Account for weekends and Indian public holidays to avoid delays.
- [x] Apply earlier during peak traffic months (October to March).

2. Required Documentation

- [x] Valid Aircraft Registration Certificate
- [x] Airworthiness Certificate (CoA)
- [x] Aircraft Insurance Certificate
- [x] Noise Certificate
- [x] Pilot Licenses & Medicals
- [x] Flight Itinerary (Arrival and Departure)
- [x] Full Crew and Passenger List
- [x] General Declaration (GenDec)
- [x] Ground Handling Confirmation at PNQ

3. Permit Application Details

- [x] Route and FIR Entry/Exit Points
- [x] Airport Slot Timing (if applicable)
- [x] Alternate Airport details
- [x] Estimated Fuel Uplift
- [x] Purpose of Flight (Business, Medical, Repatriation etc.)

4. Coordination & Follow-Up

- [x] Use a local handler such as ATTS.aero to coordinate with DGCA.
- [x] Reconfirm permit status 24 hours before departure.
- [x] Ensure CIQ (Customs, Immigration, Quarantine) booking is submitted in parallel.

5. Common Mistakes to Avoid

- [!] Missing documentation or expired certificates.
- [!] Applying during holidays without accounting for closure.
- [!] Inconsistent or mismatched information across documents.
- [!] Assuming landing permit guarantees CIQ availability (they are separate).

Need Help?

For end-to-end permit assistance at PNQ, contact ops@atts.aero.